

Co-operative Federation of Victoria Ltd

Minute for board meeting 10:30 a.m., 29 September 2009, Substitution Pty Ltd, 1/484 William Street, North Melbourne

PRESENT: Diane Batterham, Neil Black, David Dinning, Tony O'Shea (Chairman) and David Griffiths (Secretary)

APOLOGIES: Shirley Faram

1. Minutes

That the minute of the meeting of 15 July 2009 be approved as a true and accurate record.
CARRIED

2. Business arising from the meeting of 15 July 2009

2.1 Co-operative Education

The following co-operative education initiatives were discussed:

Co-operative/Organisation	
CAV	It was noted that CAV had withdrawn from attending the SQPC workshop two days before it was due and this seemed to indicate the Registrar's indifference to co-operative education.
CEHL	It was noted that there had been a meeting between CEHL and the Co-operative College and there was a possibility of a March 2010 workshop.
MECU	It was agreed that the Chairman, Treasurer and Secretary would prepare a proposal to MECU on the Co-operative Identity workshop, the possibility of a MECU staff member becoming subsequently accredited to provide the workshop, MECU advertising on the web site and MECU membership of CV. A draft proposal would be circulated to other directors for approval.
Murray Goulburn	It was noted that MG had not yet responded to a further workshop but that it was hoped to recruit a former director of MG to join the CV board.
SQPC	It was noted that the workshop had proceeded and was successful although SQPC was concerned about the total cost.
PEACO	It was noted that there was nothing new to report and that PEACO had expressed concern about the cost.
HICO	It was agreed to follow-up with a view to a workshop in March 2010 or a meeting with Chris Cooper.
Genetics Australia	It was agreed to follow-up with a view to a workshop in March 2010 or a meeting with Chris Cooper.

2.2 Meeting CAV

Tony O'Shea and David Griffiths reported on the fifth quarterly meeting with CAV on 17 September 2009. and its focus on the failure of senior management within CAV to appreciate the role of CFV.

Tony O'Shea reported on his work with the Waverley Trading Co-operative. He advised that he had sought and eventually succeeded in getting the Registrar to appoint an Administrator on 21 August 2009 and as a result of his work the co-operative now had an opportunity to continue and that the Registrar had

terminated the services of the Administrator and on the 21 September 2009 appointed five directors including himself and that the other directors had appointed him Chairman.

He highlighted the following factors:

The difficulty in persuading the Registrar to appoint an Administrator promptly.

The slow response of the Registrar on the need for a quick decision.

The unwillingness to appoint an experienced and qualified co-operator such as himself as Administrator.

The \$65,000 cost of the Administrator which the co-operative is challenging.

The work he had undertaken to enable the co-operative to continue as a going concern.

It was agreed that there were important lessons to be learned about the incapacity of the Registrar.

That the Federation write to the Registrar and the Minister for Consumer Affairs expressing concern about the prolonged decision-making process about appointing an Administrator, the cost of the Administrator and the failure to recognise the merit and cost saving involved in appointing the Chairman as Administrator for the Waverley Trading Co-operative.

CARRIED

ACTION: Chairman and Secretary

2. 3. Co-operatives Australia

David Griffiths reported on a Co-operatives Australia meeting on 11 September 2009. He noted that the minute of the meeting had been emailed with the agenda. He said the CA had agreed to hosting australia.coop and to pay the transfer costs incurred by CV and 50% of the web hosting fee with the renewal of the domain for three years shared between the Federations. The resolution adopted by CA was as follows:

It was agreed in the future that Co-operatives Australia would be responsible for australia.coop and the shared cost of this was approved:

\$120-400 payable to Co-operatives Victoria for the site transfers on presentation of detailed costing.

\$288 for three years domain registration of australia.coop and \$73.50 annual web hosting fee to be shared between all Federations.

It was noted that CV would now have to purchase an additional domain.

ACTION: Secretary and Treasurer

3. Financial Statements

The Treasurer David Dinning presented financial statements.

Profit/Loss 1 July 2009 – 28 September 2009

Balance Sheet 28 September 2009

That the financial statements for 1 July – 28 September 2009 be adopted.

CARRIED

Profit/Loss 1 July 2008 – 30 June 2009

Balance Sheet 30 June 2009

That the annual accounts for 1 July 2009 – 30 June 2009 be adopted.
CARRIED

ACTION: Treasurer

That we buy FilemakerPro for the Federation and put the share register on it.
CARRIED

ACTION: Secretary

4. australia.coop

It was noted that this item was discussed in 2.3.

5. AGM

The meeting approved a Director Nomination and Election circular prepared by the Secretary for distribution to members.

ACTION: Secretary

It was agreed to recommend the following motions to the AGM:

Financial and Directors Reports

That the reports from the board and officers of the Federation upon the transactions of the Federation during the 2008/09 financial year including the Balance Sheet, Profit and Loss Account and state of affairs for the year ending 30 June 2009 be received.

Remuneration of Directors

That Directors do not receive any remuneration as Directors for the 2009/10 financial year.

Annual Subscription

That the following membership annual subscription levels for the financial year 2009/2010 be approved:

Annual Turnover \$	Annual Subscription \$
0 -100,000	\$165
101,000-500,000	\$275
500,001-1 million	\$385
1-2 million	\$550
2-3 million	\$825
3-4 million	\$1100
4-5 million	\$1375
5-6 million	\$1650
6-7.5 million	\$1925
7.5 – 10 million	\$2200
10 – 50 million	\$2750
50-100 million	\$3300
100 million plus	\$7000

ACTION: Chairman and Secretary

6. Governance Survey

The Secretary reported that the Governance survey proposal made by CV to the CA meeting on 11 September 2009 had been adopted and that a pilot survey would be undertaken by Co-operatives WA as part of their promotion of the new Co-operatives Bill which they expected to be proclaimed early in 2010.

ACTION: Chairman and Secretary

The Secretary tabled the Annual Report to members for completion.

ACTION: Chairman and Treasurer

7. Next Meeting

10: 30. am, Wednesday, 18 November 2009.

Prepared by Secretary: 30 September 2009
Approved by Chairman: 30 September 2009
Emailed to directors: 03 October 2009
Snail mailed to directors: 05 October 2009